

# Ashland Christian School

1144 W. Main Street  
Ashland, Ohio 44805  
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www.ashlandchristian.org

## K-8 Registration Procedures

1. Submit completed Application for Admission form with registration fee. The registration fee is non-refundable, so please read the following admissions requirements carefully.

- At least one parent or legal guardian or responsible adult member of the child's home must be a Christian, having accepted Jesus Christ as personal Savior and Lord.
- The home must be willing to support the context and/or method of teaching in accordance with the Philosophy of Education and Educational Goals of ACS.
- The student must demonstrate average to above average academic performance based on standardized testing and previous school records or, in the case of Kindergarten, adequate readiness.
- A student transferring from another school must have passed the most recent grade.
- A student transferring from another school must have a satisfactory record of behavior with respect to peers, adult authority and substance abuse.
- No child will be admitted to Kindergarten or the First Grade unless he/she is five or six years of age respectively by August 1 of the year of admittance.
- Health related records required by the State of Ohio must be complete, verifying that the student is in sound physical, mental, and emotional health.
- The student's family must agree to be financially responsible in settling all accounts promptly.
- The student's family must agree that those in charge of the school have discretion in matters of discipline and agree to work cooperatively with the teachers, administration and school board.

2. Student records from previous school should be sent to ACS. A Records Release form will be provided.

3. If deemed necessary, student testing will be requested to better understand the strengths and needs of the student.

4. An interview will be arranged with a member of the school Administrative team. Both parents and the student should be present. A Pastor's Confidential Recommendation Form must be submitted to your pastor. The interview will include:

- Philosophy and goals of the school
- Parents' commitment to Christian Education
- Christian commitment of family
- Review of test results (if applicable)
- Health needs (if applicable)
- Tour of facilities

5. Financial arrangements will be confirmed at the interview. A FACTS Automatic Tuition Payment Agreement form will given during this process.

6. Make sure that a copy of the child's birth certificate, medical records (including immunizations), and custody papers (if applicable) are given to the ACS office for files.

Registration is not considered final until all of the above steps are completed. All new admissions are on a provisional basis and subject to review by mid-year.